



## Cedar Grove Elementary PAC Meeting Minutes

Meeting Information <b>**Remote Meeting via ZOOM**</b>		
<b>Date:</b> Wednesday, May 5, 2021		<b>Time:</b> 7:00 – 8:30 pm
<b>Chair:</b> Tracy Aiken		<b>Recorder:</b> Christine Hardt
Attendance (10)		
Tracy Aiken, Chair	Lorna Richards, Treasurer	Christine Hardt, Secretary
Olwen Cowan, Principal	Tara Robens	Scott Davis
Sue Girard, School Board Trustee	Tamara Hedden	Karen Graves
Nick Weber		
<b>Regrets:</b> Courtney Facchin, Urszula Dragowski		
Housekeeping		Action Items
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda: none		
4. <b>Minutes from last PAC meetings:</b> Revisions: Change BCCPAC meeting date from May 3 <sup>rd</sup> to May 28 <sup>th</sup> /29 <sup>th</sup> Motion to Approve: Nick Weber, Seconded by: Tracy Aiken		
5. <b>Outstanding Action Items:</b> <ul style="list-style-type: none"> <li>• Discuss purchase of tables &amp; tents, needed? – tabled to June 2021 meeting</li> <li>• Christine to arrange a Zoom session with Karen to educate her on the yearbook sales – Pending</li> <li>• Courtney to complete food safe training, PAC to submit to DPAC for reimbursement – Courtney has signed up, will send receipt</li> <li>• Tamara to arrange for parent volunteers to be trained by RCMP on radar equipment – Pending</li> <li>• Olwen to order new playground equipment to be paid from gaming - Pending</li> <li>• Christine to forward Craft Plate information to Olwen for school project in early May – Completed</li> <li>• Urszula to arrange a retirement card for Patrick Bocking – everyone can't sign, Tracy will sign on behalf of PAC, PENDING. Christine will send kudo board info</li> <li>• Nick/Tamara to arrange gift cards for video submissions - Completed</li> </ul>		
6. Regular Reports		Action Items
6.1 <b>Chair's Report: Tracy Aiken</b> <ul style="list-style-type: none"> <li>• June 2<sup>nd</sup> meeting is the AGM where the PAC will be voting on a new executive for next year. A number of PAC parents are leaving as their kids are moving up to high school (Christine, Scott, Tara). Strongly encourage parents to attend in order to vote, and for parents to consider volunteering for a position.</li> <li>• BCCPAC education conference will be held on May 28/29. If interested please sign up, so far only 2 parents.</li> <li>• BCCPAC has a member community forum that PAC members can log into to post questions and ask for advice from other PACs.</li> <li>• Big thank you to Lorna and Nick for assisting with making the video about the PAC to encourage new members.</li> <li>• BCCPAC held their annual general meeting last meeting to vote on resolutions. The resolutions represent the views of the membership. One resolution that was passed was the commitment to active transportation.</li> </ul>		
6.2 <b>Treasurer's Report: Lorna Richards</b> <ul style="list-style-type: none"> <li>• Operational account balance: \$25,994</li> <li>• Gaming Account Balance: \$16,790</li> <li>• A cheque for \$918 was written for sports equipment which came out of the gaming account. Christine noted that when we approved spending all the gaming money on playground equipment, we did not take this cheque into account so we may have to dip into discretionary funds.</li> </ul>		

<ul style="list-style-type: none"> <li>• There was a large deposit from Bambora this month, it is not usually this large. This is likely due to the 3<sup>rd</sup> day of hot lunch being added, with hamburgers and fries.</li> <li>• LISTEN?</li> </ul>	
<p><b>6.3 Principal's Report: Olwen Cowan</b></p> <ul style="list-style-type: none"> <li>• Still planning to have 10 divisions next year</li> <li>• Tomorrow the teacher placement evening will be held. Teachers who are owed positions are placed, and current staff can be bumped out of their jobs. Once the changes are finalized and can be announced, Olwen will distribute the information to the PAC. Not expecting changes for our school.</li> <li>• Just completed the teacher literacy training that they were doing all year with Adrian Gear. Students are getting a beautiful approach to reading and writing. Hoping to spark joy in reading next year, particularly with the intermediates.</li> <li>• Continuing with and sensory pathways. If follow the school on TikTok, you'll see some videos from Jacquie Reid and Lily Tutlz. Next year all of our hallways will have sensory pathways.</li> <li>• Last Friday many of the staff got their AstraZeneca vaccine as there was a staff immunization clinic.</li> <li>• Looking forward to participating in the grade 7 leaving ceremony in June. Parents will not be able to attend, so are considering having it recorded and provided to the parents. Scott and Olwen are working on</li> <li>• Grade 7s will be responsible for a talent show which will be held in mid-June and hopefully recorded for parents to watch</li> <li>• Tamara volunteered to help with photography and video</li> <li>• Heard back from Habitat re the playground order. They sent information on equipment that is moveable so will not need to be installed. Items she is considering ordering: logs, round table/seats, wheel chair accessible bridge. Olwen will call Habitat tomorrow and give them our budget</li> <li>• A covered structure will be built in behind the school, but are currently waiting for delivery.</li> </ul>	
<p><b>6.4 School Trustee Report: Sue Girard</b></p> <ul style="list-style-type: none"> <li>• See attachment</li> </ul>	
<p><b>6.5 DPAC Report: Scott Davis</b></p> <ul style="list-style-type: none"> <li>• Urszula and Scott both were not able to attend the last meeting, but they reviewed the minutes. Tracy covered most of what was discussed at the DPAC meeting.</li> </ul>	
<p><b>7 Old Business</b></p>	<p><b>Action Items</b></p>
<p><b>7.1 Chaster/Pratt Intersection Update &amp; Chaster Speeding: (Urszula/Tamara)</b></p> <ul style="list-style-type: none"> <li>• Met with TraC, their advice was to create a safe routes to school map to show best routes to school. If we can show that there are a lot of children that need to cross Pratt/Chaster. Tamara is reaching out to the SCR D to determine the planned walking paths. Tracy can send examples of what other schools have done.</li> <li>• MOTI is not willing to do more signage or speed bumps</li> <li>• Urszula is not able to work on this right now, so Tamara is helping her and just waiting for contact info for TraC and staff to talk to at SCR D.</li> <li>• Tamara is joining the Elphinstone Community association and will be representing Cedar Grove</li> <li>• Sue recommends that we drive down to Langdale and see what has done.</li> <li>• Note that most of the near misses and speeding that we are seeing is our parents</li> <li>• Sue noted that there is a Joint Use Committee meeting coming up (joint use includes Frank West Hall, the park, the firehall and the school).</li> </ul>	<p>Sue to send Don's contact info to Tamara.</p> <p>Tamara to get contact info from Urszula for TraC.</p>
<p><b>7.2 Fundraising Update: (Tamara)</b></p> <ul style="list-style-type: none"> <li>• Growing smiles fundraiser is coming to an end, orders can be picked up this Friday at the school. Waiting to hear what time the flowers will be delivered.</li> <li>• Not much else going on, we've had less fundraising this year and less spending</li> </ul>	
<p><b>7.3 Craft Plates: (Christine)</b></p> <ul style="list-style-type: none"> <li>• Olwen will distribute the templates to the teachers in order for the children to design their plates as a class project. The completed templates will be sent home with order forms and a notice.</li> <li>• Olwen will update the notice to advise that funding assistance is available for those that need it.</li> <li>• A copy of the template and order form will be added to the PAC website so families are able to download additional copies.</li> </ul>	

<p><b>7.5 Bike Swap:</b> (Nick)</p> <ul style="list-style-type: none"> <li>• Still interested in this but are running into a lot of questions. i.e. Do people want to sell, just trade, how do we regulate or referee, what do we do with bikes that are left at the end of the day, etc. Need help considering all the questions and finding answers before we consider doing this. Would be a great May or June event when weather is getting better. Could possibly have someone there who could repair bikes.</li> <li>• Olwen suggested that Nick speak with the student support teacher as he used to work in a bike repair shop and is running the school bike program</li> </ul>	
<p><b>8. New Business</b></p>	
<p><b>8.1 Teacher/Staff Appreciation:</b> (Tracy)</p> <ul style="list-style-type: none"> <li>• Usually we run a teacher appreciation lunch but last year we changed it to a bagged lunch due to Covid. Looking for assistance with organizing the luncheon, Tracy will check with Courtney if she is able to do it again. It was noted that \$150 was budgeted for the appreciation luncheon.</li> </ul>	
<p><b>8.2 Arches/Outdoor Structure Project:</b> (Scott)</p> <ul style="list-style-type: none"> <li>• Presentation on the learning benefits of studying about and building arches, either in small or large scale models.</li> <li>• It was noted that divisions 1 or 2 are currently working on popsicle stick bridges.</li> <li>• Copy of Scott's Davinci Bridge presentation is attached.</li> </ul>	
<p><b>8.3 Lack of Summer Camps for Students:</b> (Karen)</p> <ul style="list-style-type: none"> <li>• Gibsons Summer Day Camp/After School program is only affiliated with Gibsons and Langdale Elementary. Cedar Grove Elementary is affiliated with the Sechelt Community Schools program, which means that any families wanting to schedule their children to summer camps provided by the 'after school' program will need to go to Sechelt. The Gibsons summer program is too full, so they are only accepting kids from Gibsons and Langdale.</li> <li>• Discussed that there is a limited amount of space in summer camps this year due to Covid, but that historically there have been ongoing issues with camp times not meeting the needs of working parents.</li> <li>• The PAC is interested in knowing if there are a lot of families having issues with summer child care and/or camps. Karen Graves volunteered to organize a parent survey. Noted that we cannot do anything at this time to resolve the issues, but that it is important to identify the issues and provide numbers to those who are organizing future programming (i.e. the Gibsons and Sechelt after school/summer camp programs).</li> </ul>	<p>Karen Graves to organize a parent survey re summer daycare and camp issues.</p>
<p><b>8.3 Spending Decisions:</b> (Tracy)</p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
<p>Meeting Adjourned at: 8:30pm</p>	<p>Next Meeting: May 5, 2021 at 7pm</p>

**Attachments:**

1. Financial Report – YTD Ending March 31, 2021
2. Trustee Report
3. Davinci Bridge presentation

**Cedar Grove Elementary School PAC**

**Actual Results to Budget**

**Year Ending April 30, 2021**

	2020/21 Annual Budget			2020/21 YTD Actuals			Variance to Budget
	Revenues	Costs	Net	Revenues	Costs	Net	
<b>REVENUES</b>							
Hot Lunch	33,000	(30,000)	3,000	\$ 12,798	7,339	\$ 5,459	2,459
50/50	800	(400)	400	\$ 418	20	\$ 398	(2) **
Advent Calendars	2,700	(1,300)	1,400	\$ 2,943	1,365	\$ 1,578	178
CGE gear / clothing	850	(750)	100	\$ 132	946	-\$ 814	(914)
English Bay Cookies	1,300	(800)	500	\$ -	0	\$ -	(500)
Fall Flowers	2,755	(1,705)	1,050	\$ 1,004	0	\$ 1,004	(46)
Hanging Baskets	2,500	(1,000)	1,500	\$ 125	0	\$ 125	(1,375)
Make-a-plate	600	(600)	0	\$ -	36	-\$ 36	(36)
Miscellaneous	0	0	0	\$ 309	0	\$ 309	309
Popcorn	850	(525)	325	\$ 853	0	\$ 853	528
Progressive Cards (IGA cards)	750	0	750	\$ 117	0	\$ 117	(633)
Purdy's (Xmas & Easter)	800	0	800	\$ 2,168	0	\$ 2,168	1,368
Yearbooks	1,500	(1,500)	0	\$ -	0	\$ -	0
	48,405	(37,080)	9,825	<b>20,867</b>	9,706	<b>11,161</b>	1,336
Parent donations			500			<b>725</b>	225
<b>TOTAL REVENUES</b>			<b>10,325</b>			<b>11,886</b>	<b>1,561</b>
<b>EXPENSES</b>							
Administrative Gifts			200			156	(44)
BCCPAC			75			75	0
Bursary			1,000			-	(1,000) **
Contest Prizes			200			-	(200)
Discretionary Spending			13,000			1,068	(11,932)
Emergency kits replenish			500			-	(500)
Food Safe			115			-	(115)
Grade 7 donation (Grad)			250			-	(250)
Miscellaneous			400			141	(259)
PAC Website			150			-	(150)
Sex Education			2,000			-	(2,000)
Staff Appreciation Lunch			150			-	(150)
Story Garden			150			-	(150)
Teacher Wish Lists			3,000			1,893	(1,107)
<b>TOTAL EXPENSES</b>			<b>21,190</b>			<b>3,334</b>	<b>(17,856)</b>
NET PROFIT - Current year			(10,865)			8,552	19,417
Bank account opening balance less \$8300 reserved funds			10,715			550	(10,165)
<b>Bank account (plus CGE PAC account)- closing balance</b>			<b>-\$ 150</b>			<b>\$ 9,102</b>	<b>9,252</b>

\*\* Deposited to / paid from gaming grant account.  
(net revenue from 50/50 = \$pending)

## Cedar Grove PAC Meeting: Trustee Report - Sue Girard May 5<sup>th</sup>, 2021

Main discussions of note for May:

- Trustees continue to enjoy virtual school tours via committee of the whole. We are excited to get an update from each school. This Month we heard from Principal Lynda Brisebois from HBES, Principal Olwen Cowan from CGES, & Principal Duncan Knight from LES.
- Superintendent recruitment is in final stages. By the end of May we will hopefully know who our new Super is.
- Both of our policies: anti-poverty and arts in schools are in draft stage of circulation to stakeholders
- SD46 board had 2 motions passed at the provincial level for advocacy for increased funding for both mental health supports and roots of empathy at our annual AGM.
- The budget recommendations came to our operations committee meeting and trustees were excited to see money in the budget for counselling and food, 2 items we have been advocating for.
- Specific to Cedar Grove and the Chaster Road speeding issues. The ICBC representative who sits at the Transportation Advisory Cmt. at the SCR D Louisa Mendonca said that they would support any group wishing to set up 'Speed Watch' Her contact info is 604-315-3161 and her email is: [louisa.mendonca@icbc.com](mailto:louisa.mendonca@icbc.com)
- Poppy Hallum - Staff Sergeant at SC RCMP is on leave and her fill in is: Sgt. Don Newman. He is great to chat to - and is very helpful with either speed watch or any other concerns while Poppy is away. Call him during the day at the RCMP non-emergency #: 604-885-2266

PARENTS ARE ALWAYS WELCOME TO ATTEND THE PUBLIC BOARD MEETINGS

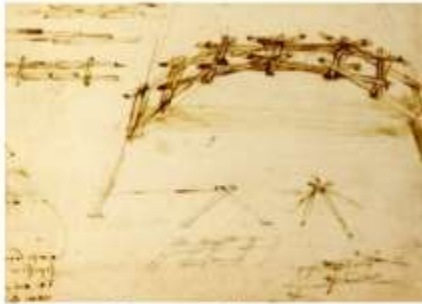
All meetings are LIVE on YouTube and can be viewed for 24 hours after the live on the SD YouTube channel.

Next public board meeting: May 12 2021 7pm

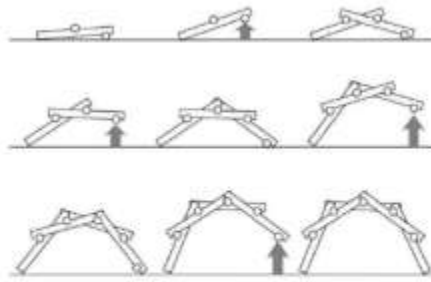
<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

<https://www.youtube.com/user/SD46Schools>

Next committee meeting day: May 25: 9:30 am to 4pm



Relevance of History




Math + Science + Engineering



Balance + Form + Beauty

Leonardo da Vinci



An arch consists of two weaknesses which, leaning one against the other, make a strength.

Mental + Physical + Spiritual

Context

1

## Outdoor Structures

1196 Chaster Road, Gibsons, BC V0N1V3

Da Vinci Arch Bridge - MAR-15-2021

Scott Davis Design

174 Grandview Heights Rd.  
Gibsons, BC V0N1V3  
604.886.6890 Cell / 809.220.9482  
sdavisarch@gmail.com



Popsicle Stick  
Experimental Tool



Learning Kit



Large Scale Model



Small Scale Model

Learning Objective

2

## Outdoor Structures

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Outdoor Play Structure



Outdoor Educational Tool



Indoor Educational Tool



Indoor Educational Structure



Indoor Full Scale Model

**Physical Learning**

**3**

**Outdoor Structures**

1196 Chaster Road, Gibsons, BC V0N1V3

Da Vinci Arch Bridge - MAR-15-2021

**Scott Davis Design**

174 Grandview Heights Rd.  
Gibsons, BC V0N1V3  
604.886.6899 Cell / 808.226.3482  
sdavisarch@gmail.com



Space Frame



Classroom Garden



Natural Shelter



Primitive Shelter



Modern Shelter

**Applied Learning**

**4**

**Outdoor Structures**

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Symbolic Inspiration



Academic Importance



Learning from Nature



Transitional Experience

Inspiring Possibilities

5

## Outdoor Structures

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