



## Cedar Grove Elementary PAC Meeting Minutes

Meeting Information <b>**Remote Meeting via ZOOM**</b>		
<b>Date:</b> Wednesday, Oct 6, 2021	<b>Time:</b> 7:00 – 8:30 pm	
<b>Chair:</b> Tracy Aiken	<b>Recorder:</b> Marissa Rizzo	
Attendance (10)		
Tracy Aiken, Chair	Nick Weber, Member at Large	Kate Kerr, Superintendent
Olwen Cowan, Principal	Lorna Richards, Treasurer	Kathleen Colquhoun
Sue Girard, School Board 46 Trustee	Renee Schisler	Marissa Rizzo, Secretary
Kelly Arnold	Stephanie Cannaday	Tara Robens
Tamara Hedden, Vice Chair	Karen Graves, Volunteer Coordinator	Urszula Dragowska, DPAC
Housekeeping	Action Items	
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda:		
<b>4. Guest Kate Kerr Superintendent</b> Kate is the incoming Superintendent this year, she is a mother of two boys, one Chatelech Secondary and one at Roberts Creek Elementary, her husband is also a teacher in the district. Kate believes education is the most important element in driving social change for the better, and in creating the best possible opportunities for children so that they can be the best humans that they can be. The PAC had the opportunity to also ask some questions- <ul style="list-style-type: none"> <li>● <b>Patrick Bocking had a multiyear strategy and are you going to continue that?</b> This is the Boards District strategic plan. The Ministry has also implemented the Framework for enhancing student learning. Because of Patrick and the Boards leadership and foresight we can fit into the requirements that the ministry has given. We are currently mid-cycle of the District Strategic plan, finishing in 2023. The Board has already started conversation on what next steps will be, as well there will be a lengthy and robust consultation period before the next Strategic Plan, so yes that plan is on a four-year cycle and will continue.</li> <li>● <b>What are your priorities and focuses?</b> The priorities are built together with Trustees and Leadership, inclusion continues as a really important focus as well as equity. The board has also developed an Anti-Racism policy, an Anti-Poverty policy, and those will be transforming into operationalizing them as regulations. Truth And Reconciliation continues to be a focus, working with our partners the Sechelt and Squamish Nations.</li> <li>● <b>What do you mean by Anti-Poverty policy, how does the district implement this?</b> An ad-hoc-committee was formed, and then there was extensive consultation with a poverty reduction association that has done work on the coast. The committee reached out to Nicholas Simons, MCFD, our Indigenous Advisory Circles and many others for their perspective, and what it is about bringing awareness to equity. Education can only go so far, the policy does not solve poverty, but it recognizes poverty, and it means that we are making decisions based on equitable outcomes for all children and ensuring that children have equitable access to all of our programs. For example, school supplies, it is very unusual for a district to provide school supplies for every student, but that decision to place resources for that reason was around equity. The other thing about the policy that is very important is removing stigma. It does not solve everything, but it does certainly bring awareness.</li> </ul>		
<b>5. Minutes from last PAC meetings:</b> Revisions: None Motion to Approve: Urszula Dragowska, Seconded by: Tamara Hedden		
<b>6. Outstanding Action Items:</b> <ul style="list-style-type: none"> <li>● Completed:               <ul style="list-style-type: none"> <li>○ Christine and Karen met to go over yearbook procedure and handoff to Karen from Christine</li> </ul> </li> <li>● Pending:               <ul style="list-style-type: none"> <li>○ Bike Swap- Table to the next meeting</li> <li>○ Change Signatories for banking to new PAC Exec</li> <li>○ Karen to obtain Class contact list for Reps from Teresa</li> </ul> </li> </ul>		

<ul style="list-style-type: none"> <li>○ Tamara and Urszula to connect re: Crosswalks</li> <li>○ Tamara to send out Purdys fundraiser link</li> <li>○ Karen to send Tracey the link for yearbook photo bucket for the monthly newsletter</li> </ul>	
<b>7. Regular Reports</b>	<b>Action Items</b>
<b>7.1 Chair's Report: Tracy Aiken</b> <ul style="list-style-type: none"> <li>● There was a really great response to the call-out for parent volunteers for class reps, it was exciting to see parents willing to help out where they can, we also had people step up to help with hot lunch which we are hoping to bump up to 5 days a week if we have enough volunteers</li> <li>● We have some fundraising coming up leading to the holiday season</li> </ul>	
<b>7.2 Treasurer's Report: Lorna Richards</b> <ul style="list-style-type: none"> <li>● Balance in Main Account \$21601.35</li> <li>● Balance in Gaming Account \$12364.79</li> </ul>	COS to be completed
<b>7.3 Principal's Report: Olwen Cowan</b> <ul style="list-style-type: none"> <li>● September was very busy, one of the most eventful startups yet, had the Annual Terry Fox run, as well as the last week of Sept which was National Truth and Reconciliation week, Orange Shirt Day and the first Truth and Reconciliation Day.</li> <li>● This week is fire prevention week</li> <li>● Cross country is up and running and will finish on the 13<sup>th</sup>, we are so proud of all the participants,</li> <li>● Volleyball is about to start up which will be co-ed coached by Roy Hanem.</li> <li>● Some grade 3-5 students have been involved in skateboarding program coached by a Grove parent, David Halsted. The program so far has been phenomenal, they had an Olympic coach come in the teach valuable lessons and tricks to the students which they thought was really cool.</li> <li>● Halloween is on a Sunday this year, so there will be a full week dedicated to Halloween! Lots of fun activities for the students Monday- Friday with Friday to be a costume day.</li> </ul>	
<b>7.4 School Trustee Report: Sue Girard</b> <ul style="list-style-type: none"> <li>● In keeping with Kates comments, the key words are equity, inclusion, partnership, reconciliation</li> <li>● We are halfway through our tenure as trustees</li> <li>● September opening of schools got resounding feedback, enrollment is up, and most are happy with back-to-school environments</li> <li>● Reconcili-action, as we continue to work with Kevin Lamereux, was able to attend Pro-D presentation seminar on ensouling our schools.</li> <li>● Education committee trustees have added reconciliation as an agenda item</li> <li>● Traffic and bussing came up at operations- we have equipped 1 of the district buses with 'strong arm'. Route 269 is a trial on a route with potentially dangerous traffic patterns, we will better know if we need to equip more busses with the strong arm.</li> <li>● West Sechelt had their expansion opening, was great day.</li> <li>● Strategic plan- we are halfway though, as well keeping it active, we refer to it at every meeting, discuss plan parts and how they are being implemented</li> <li>● Next public board meeting is Oct 13<sup>th</sup></li> </ul>	
<b>7.5 DPAC Report: Urszula Dragowska</b> <ul style="list-style-type: none"> <li>● DPAC is an opportunity for our school to get information on what's happening at the district level, we have opportunities to listen and exchange ideas between different PACs</li> <li>● As of September 23rd, vaccination rate in VCH is 92%. 85% have their 2<sup>nd</sup> dose</li> <li>● Focus on truth and reconciliation week which happened last week of September. DPAC put on the presentation with Kevin Lamereux for interested parents</li> <li>● Open positions are coming up if any parents are interested, any parent is welcome at DPAC meetings</li> </ul>	

<ul style="list-style-type: none"> <li>Active travel month at Langdale Elementary, they shared some activities that they have, such as bike to school week.</li> </ul>	
<b>8 Old Business</b>	<b>Action Items</b>
<b>8.1 Class Reps- Karen</b> <ul style="list-style-type: none"> <li>2 vacancies, we are still looking for reps for- Kindergarten Ms. Radford's class as well as Div 4 Ms Bjarnson. If anyone would like to step up to these roles, please reach out. All other positions have been filled and teachers are going to connect</li> <li>Waiting on class list for parent contact</li> </ul>	Teresa to provide a class contact list to Karen for class reps
<b>8.2 Active Transportation- Urszula</b> <ul style="list-style-type: none"> <li>What as a PAC would we want to do for active transport in our school? Brainstorm ideas are welcome, some ideas are -active transport month, bike mechanics to give demonstration, bike swap, bike safety demonstration, etc</li> </ul>	Tamara and Urszula to connect re: a petition for a crosswalk
<b>8.3 Speeding Concerns- Tamara</b> <ul style="list-style-type: none"> <li>Signs are complete and look great</li> <li>Once construction is finished, we will get them out on Chaster Rd</li> </ul>	
<b>9. New Business</b>	
<b>9.1 Teacher wish list- Tara</b> <ul style="list-style-type: none"> <li>See attached list of items submitted</li> <li>Motion to approve all items up to but not including Mr Hanems Items by Lorna, seconded by Tamara and Tara, all in favour, motion passed</li> <li>Tara motioned to remove sports items from teacher wish list, seconded by Tamara, all in favour, motion passed.</li> <li>Tamara motioned to approve sports equipment requested to be purchased from gaming account, Karen 2<sup>nd</sup>, all in favour, motion passed.</li> <li>Following the meeting, an email circulated to all PAC attendees regarding an additional teacher wish list item, 10 out of 12 attendees responded in approval, 2 did not respond. The request has been approved</li> </ul>	
<b>9.2 Fundraising Update- Tamara</b> <ul style="list-style-type: none"> <li>Purdys campaign is active, the link will be sent out soon</li> <li>Tropical growing smiles online plant fundraiser is ongoing, deadline is approaching</li> <li>A CGE parent who owns a printing business has proposed to make Cedar Grove original custom pink shirts exclusive to CGE as a fundraiser, this is in planning stages.</li> <li>Advent calendars will not be happening this year, we have poinsettias and Purdys as holiday fundraisers instead</li> <li>Any fundraising ideas are welcome. Even if its not something that can be done this year, it can always be looked at in years to come</li> </ul>	Tamara to send out Purdys fundraiser link
<b>9.3 Yearbooks- Karen</b> <ul style="list-style-type: none"> <li>CGE orders yearbooks and pays for them, every year we are sent extras to sell, and any leftover are supposed to be applied as a credit for the next year, this has not been happening and we have only been receiving credit for some. Going forward we will request not to have extras sent, we will be sent only what is ordered and paid for.</li> <li>Yearbook prices should go up to \$17, this is a \$1 increase to ensure we don't end up in a loss after costs and tax. Nick Motioned to approve price increase, seconded by Lorna, all in favour, motion passed.</li> <li>We always need photos, so if any parents have photos to contribute to the yearbook, please send them to the yearbook photo bucket</li> </ul>	Karen to send Tracey the Link to yearbook photo bucket to be added to the monthly newsletter
<b>9.4 2021/2022 PAC Calendar (Tracy):</b> <ul style="list-style-type: none"> <li>See attached</li> </ul>	
<b>9.5 Spending Decisions:</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
Meeting Adjourned at: 9.05pm	
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**Attachments:**

1. Teacher Wishlist
2. PAC Calendar

<u>Teacher</u>	<u>Item/s</u>	<u>Cost</u>	<u>PAC or Teacher pay</u>
G. Tultz	20 Ultimate Discs	~ \$15/disc (\$300)	PAC
K. Haxton	3 Bean bag Chairs	\$96.26/chair (\$288.78)	PAC
J. Marquis.	Board games.	\$165	Teacher
R. Valenta.	Math/computer booklets	\$195CAD	Teacher
C. Hagedorn.	Cozy chair	\$89.00	Teacher
K. Haxton.	Board games	~\$82.00	Teacher
J. MacInnes.	Steel drums	\$694.00	PAC
K. Van Bommel.	Hatching chicks	\$250.00	PAC
L. Radford.	Strong Readers Set	\$294.00	PAC
	**would also like to claim reimbursement for voice amplifier approved from last year's wish list \$99.99**		
R. Hannem.	Baseball gloves (20L, 10R)	\$1268.73	PAC
	Badminton Nets w/poles (3)	\$1177.29	
	Badminton Racquets (30)	\$607.80	
	Soccer balls (24)	\$577.68	

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## 2021-2022 Cedar Grove PAC Calendar - DRAFT

September	What	Who
Monday September 13	Welcome/Intro to PAC Notice	Tracy
Wednesday September 15	PAC Meeting	
Monday September 20	Donation Request Letter	Tamara
Monday September 27	Profession Development Day	
Thursday September 30	Truth & Reconciliation Day	
October	What	Who
Monday October 12	IGA Progressive Card Info Letter	
Wednesday October 6	PAC Meeting	
Monday October 11	Thanksgiving Day	
Monday October 18	Launch Growing Smiles Winter Fundraiser (Pointsettas)	
Friday October 22	Professional Development Day	
Monday October 25	Launch Purdys Holiday Fundraiser	
November	What	Who
Wednesday November 3	PAC Meeting	
Monday November 8	Yearbook Sales Start	
	Book Bingo?	Tamara
TBD	Growing Smiles Winter Fundraiser (Pointsettas) Order Deadline	
Tuesday November 30	Purdys Order Deadline	
December	What	Who
Wednesday December 1	PAC Meeting	
December	Yearbook sales continued	
TBD	Growing Smiles Winter Fundraiser (Pointsettas) Delivery & Pick-Up	
Tuesday December 14	Purdy's delivery	
Dec to 18 Jan. 3	Winter Break	
January	What	Who
January	Yearbook sales cont'd (final push @ reduced price)	
Wednesday January 5	PAC Meeting Pink Shirt Sales	
February	What	Who
February 1-12	Yearbook sales - late orders @ full price	
Wednesday February 2	PAC Meeting	
Monday February 7	Professional Development Day	
Tuesday February 8	Launch Moms Pantry Fundraiser	
Monday February 21	Family Day	
Thursday February 24	Pink Shirt Day	
March	What	Who
TBD	Craft Plates (coordinate with the school, classroom activity)	
Wednesday March 2	PAC Meeting	
Mar 14 to 27	Spring Break	
TBD	Easter Purdys Fundraiser	
April	What	Who
Monday April 4	Launch Growing Smiles Spring Fundraiser (Hanging Baskets)	Tracy/Tamara
Wednesday April 6	PAC Meeting	
TBD	Easter Purdys Fundrasier Delivery	
Friday April 15	Good Friday	
Monday April 18	Easter Monday	
May	What	Who
TBD	Growing Smiles Delivery & Pick-Up	
Wednesday May 4	PAC Meeting & Elections	
June	What	Who
Wednesday June 1	PAC Meeting	
3rd week	Yearbooks arrive	