



## Cedar Grove Elementary PAC Meeting Minutes

Meeting Information <b>**Remote Meeting via ZOOM**</b>		
<b>Date:</b> Wednesday, Nov 3, 2021		<b>Time:</b> 7:00 – 8:30 pm
<b>Chair:</b> Tracy Aiken		<b>Recorder:</b> Marissa Rizzo
Attendance (10)		
Tracy Aiken, Chair	Nick Weber, Member at Large	Lisa Patterson
Olwen Cowan, Principal	Lorna Richards, Treasurer	Tara Robens
Sue Girard, School Board 46 Trustee	Katy Latham	Marissa Rizzo, Secretary
Kathleen Colquhoun	Jaqueline Reid	Debbie Rockall
Tamara Hedden, Vice Chair	Karen Graves, Volunteer Coordinator	
Housekeeping		Action Items
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda: None		
4. <b>Minutes from last PAC meetings:</b> Revisions: None Motion to Approve: Karen Graves, Seconded by: Lorna Richards		
5. <b>Outstanding Action Items:</b> <ul style="list-style-type: none"> <li>• Completed: <ul style="list-style-type: none"> <li>○ Karen to obtain Class contact list for Reps from Teresa, done</li> <li>○ Tamara to send out Purdys fundraiser link, done</li> <li>○ Karen to send Tracey the link for yearbook photo bucket for the monthly newsletter, done</li> </ul> </li> <li>• Pending: <ul style="list-style-type: none"> <li>○ Change Signatories for banking to new PAC Exec</li> <li>○ Tamara and Urszula to connect re: Crosswalks</li> <li>○ Karen to post yearbook flyers in outdoor message board and advertise on PAC Facebook page</li> <li>○ Lisa to reach out to GBS for sandbags, Tamara to decide on placement</li> <li>○ Nick and Tamara to brainstorm bike swap tied into active transport month</li> <li>○ Lorna to compile a list and Marissa to mail out thank yous for individual donations</li> <li>○ Lorna to connect with Teresa to issue a tax receipt for donation</li> </ul> </li> </ul>		
6. Regular Reports		Action Items
6.1 <b>Chair's Report: Tracy Aiken</b> <ul style="list-style-type: none"> <li>• Purdys fundraiser and poinsettias/ holiday wreaths are up and running online, pass the links on to family and friends who may be interested</li> <li>• There was great response to the letter set home for parent donations to CGE PAC</li> <li>• Thank you to Tony Browton, \$300 was donated from Persephone Pumpkin Carving event</li> </ul>		
6.2 <b>Treasurer's Report: Lorna Richards</b> <ul style="list-style-type: none"> <li>• Balance in Main Account - \$23015</li> <li>• Balance in Gaming Account- \$16844</li> <li>• Busier month this month, with hot lunch and parent donation fundraiser</li> <li>• Expenses included teacher wish list items, and money minder</li> <li>• Gaming grant money came in at \$4480</li> </ul>		COS to be completed
6.3 <b>Principal's Report: Olwen Cowan</b> <ul style="list-style-type: none"> <li>• Thank you for the teacher wish list item approval!</li> <li>• October was busy with the Turkey Hunt, Surprise Birthday and Halloween week festivities</li> </ul>		

<ul style="list-style-type: none"> <li>• Term 1 report cards go home Nov 26, the following week will be early dismissal on Wednesday and Thursday, for parent teacher conferences. Will be offering a hybrid model of conferences that could be via zoom, in person, or a phone call.</li> <li>• Continuing to work with Kevin Lamoreaux in the district, in September all staff members participated in a Pro D session, there will be another session in Nov, this is very powerful and work that will be continuing for quite a while.</li> <li>• School growth plan- the goals remain as literacy and self-regulation. We have been approved to increase literacy support teacher time by .2 which is a full day. We are still involved with the CARE project with Jackie Reid, who has been involved with all staff delivering literacy in the classroom. We are very focused on Self-Regulation; we are feeling the impact of the past year in our staff and learners and remind everyone to practice compassion and patience with one another and consider the hearts and minds of others at CGE</li> </ul>	
<p><b>6.4 School Trustee Report: Sue Girard</b></p> <ul style="list-style-type: none"> <li>• Last committee meeting, one items was the Strategic Plan a few and a few questions came out of that- every 4 years we renew and upgrade the plan to reflect the district and what's going on. Everything refers to the goals of the strategic plan, its something that is good to be aware of. SD46 is ahead of the game with our plan. Whenever the board does anything, it is in coordination and cooperation with that plan.</li> <li>• The Education committee had added Truth and Reconciliation as an agenda item every month. All meetings are on the you tube channel; they are worthwhile to watch</li> <li>• Kerry Mahlman presented at the last Education Committee meeting, a dynamic presentation that referred to a document from the UBC library archives about our district in 1972 that talked about how progressive we were as a community when it came to welcoming residential school survivors into our school system.</li> <li>• Nic Weswick presented on active travel at Transport Advisory Committee meeting with the SCRD. MOTI and the RCMP were in attendance. The SCRD have decided to amalgamate the Policing and Transportation committees, it will now be called the Community Services Committee, which is unfortunate as it was one of the avenues PACS could use to voice concerns on roads, highways and kids' safety. There is no final decision on what the new committee will look like. We will continue to work to advocate for all our PACS</li> <li>• Meeting for the West Sechelt Catchment review will be on November 9<sup>th</sup>, everyone can zoom in.</li> </ul>	
<p><b>6.5 DPAC Report: Urszula Dragowska</b></p> <ul style="list-style-type: none"> <li>• Kerry Mahlman, District Principal of Indigenous Education Program Services, gave a presentation on Indigenous Cultures. DPAC would like to take initiatives to further support indigenous learners in our schools</li> <li>• DPAC would like to support food safe online course expense of \$125 per site</li> <li>• DPAC is looking for additional ideas on funding parents' education in 2021/2022, any ideas can be forwarded to DPAC</li> <li>• Upcoming opportunity for Public Budget Consultation Session on November 16 at 630pm link is <a href="https://sd46.bc.ca/public-budget-consultation">https://sd46.bc.ca/public-budget-consultation</a></li> <li>• DPAC board appointments were held, current DPAC Chair Jo Thompson is finishing her term and thanked for many years of service and Scott Davis was nominated and acclaimed as DPAC Chair.</li> </ul>	
<p><b>7 Old Business</b></p>	<p><b>Action Items</b></p>
<p><b>7.1 Teacher Wishlist- Tara</b></p> <ul style="list-style-type: none"> <li>• A few teachers left that have not submitted yet, but all that have been submitted have been approved and we have started getting the items</li> </ul>	
<p><b>7.2 Fundraising Update- Tamara</b></p> <ul style="list-style-type: none"> <li>• Waiting for Purdys catalogs to arrive but link is live, and orders can be placed online until November 30th</li> </ul>	

<b>7.3 Yearbooks- Karen</b> <ul style="list-style-type: none"> <li>Link to order is live, and parents can order now, discounted price of \$17 is until February</li> </ul>	Karen to post posters in outdoor message board, and advertise on PAC Facebook page
<b>7.4 Active Transport- Urszula</b> <ul style="list-style-type: none"> <li>Best routes to school maps have been distributed</li> <li>Sandbags are needed to hold down the speed signs in the winter weather, once we have those, we can place the signs out</li> </ul>	Tamara to gather sandbags and discuss placement, Lisa to talk to GBS about possible donations
<b>7.5 Speeding concerns- Tamara</b> <ul style="list-style-type: none"> <li>There seems to be less speeding lately possibly due to construction. People have decreased their speed remarkably</li> </ul>	
<b>7.6 Gaming Grant Money-</b> <ul style="list-style-type: none"> <li>Just received more grant money, we did approve additional sports equipment that Mr Hanem let the PAC know the school needed. There will be a bit left over that will need to be spent by August 2022</li> <li>Suggestions on spending are welcome- Green Thumb Players, outdoor basketball hoops, AV equipment projection screen and multimedia cart are all suggestions</li> </ul>	Suggesters to gather quotes and present them at the next meeting
<b>8. New Business</b>	
<b>8.1 Bike Swap- Nick</b> <ul style="list-style-type: none"> <li>We have lot of kids outgrowing bikes, people need bikes, and to get rid of bikes, our CGE families could benefit from a Bike Swap</li> <li>Rules or parameters would need to be set up, Nick would like a few people to chat with and brainstorm</li> <li>This could be tied into active transport month</li> </ul>	Nick to take this offline with interested parties, anyone can reach out to nick through Tracey.
<b>8.2 Fundraising Idea- Lorna</b> <ul style="list-style-type: none"> <li>PAC would like to do a follow up on the individual donations received from the alternative fundraiser</li> <li>For tax receipts, Theresa can issue these for us</li> </ul>	Lorna to connect with Theresa to issue a tax receipt for donation. Lorna to compile a list and Marissa to mail out thank yous
<b>8.3 Secret Santa- Tamara</b> <ul style="list-style-type: none"> <li>Last few years Tamara and Ms Cowan have done Secret Santa at CGE, we do have families in need for a variety of reasons</li> <li>Tamara motioned to allot \$200 per selected family PAC funds to purchase gift cards, seconded by Nick and Lorna, all In favour, motion passed</li> </ul>	
<b>8.5 Spending Decisions:</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
<ul style="list-style-type: none"> <li>Meeting Adjourned at: 844pm</li> </ul>	
<ul style="list-style-type: none"> <li></li> </ul>	

**Attachments:**  
none