



AGM Minutes (revised)

Wednesday Sept 30, 2015

7:00 pm Welcome and Round Table Introduction

Attendees: Co chairs: Anneke van Swieten, Erin Bell Kellie, Treasurer: Melinda Marsh, Susan Goddard, Aja Plows, Katie Borowski, Lisa McKay, Ryan Medd, Tina Flux, Linda Shute, Shannon Burtnick, Tina Poirier, Penny Nielsen, Christine Hardt, Tracey McIntosh, Scott Davis, SD46 Board -Transportation Committee Rep: Pammila Ruth.

1. Presentation of Co-Chair Report: Erin Bell Kellie & Anneke van Swieten - See Attached

1.1 Notice of Motion and proposed changes to amend Constitution and Bylaws (C&B): See chair report.

ACTION: Motion Deferred

Discussion: Cedar Grove PAC bylaws have not been updated for quite some time, 20 plus years.

Suggestion: District Pac Council has a template that is easy to use and follow. Group consensus was for PAC to continue functioning as usual with a plan to work toward updating C&B in the coming year.

ACTION: Christine Hardt volunteered to work on updating Cedar Grove PAC C&B. Update to be presented at November 4, 2015 PAC meeting, with a motion to vote in changes during the next scheduled meeting, Jan 6, 2016.

1.2 Yearbook is not a fundraiser

Discussion: Possibility to have families preorder earlier in school year & limit number printed. Siew Sim has expressed interest to continue layout and format for this year and possibly next year. Note: Yearbook is eligible use of PAC/DPAC direct access grant funds

ACTION: Defer discussion to next regular PAC meeting.

1.3 Breakfast Program

Discussion: Program is in need of baking donations and daily helpers. We still have pizza coupons which could be utilized.

Suggestion: Run a baking contest. The division that provides the most baking will win a free pizza lunch compliments of the PAC.

ACTION: Melinda Marsh to create and distribute note to be sent home with students this Friday. Contest will run October 5-9. A ledger to be placed in kitchen for people to log donations.

1.4 Communication

Discussion: Challenges continue. It is still early in school year, class reps have yet to be finalized and a volunteer coordinator vote in. Usual places to locate information: Front entrance bulletin board, SD46 website, CGES website, PAC Facebook page.

Suggestions: Contact Elphinstone School to post PAC meeting reminders on electronic bulletin board. Chair to have PAC meeting agenda published one week prior to meeting. Request to receive phone or email reminders from school.

ACTION: Erin Bell Kellie to write procedures list for PAC media and place in PAC minutes binder located in school

printing room: Facebook and website. Erin to transfer PAC email contact & Facebook moderator to Christine Hardt. Erin to continue as website moderator.

1.5 Camera Purchase

ACTION: Defer discussion to regular PAC meeting. Erin Bell Kellie to enquire re location of invoice.

2. Treasurer's Report – Deferred to next meeting.

3. Nominations for Election to PAC Executive – Forms distributed including a description of positions

All positions were reviewed and nominations confirmed.

4. Election

All positions were won by acclamation with the exception of Co Chairs. A written ballot was distributed; votes were tallied by nonvoting member Pammila Ruth. Tally confirmed by Susan Goddard and Linda Shute.

Welcome to new Co Chairs Christine Hardt and Tracey McIntosh.

A **"BIG Thank You"** to outgoing Co-Chairs Anneke van Swieten and Erin Bell Kellie for their dedication and support to the CGE PAC Executive.

2015 -2016 Cedar Grove Pac Executive Members

Co Chair – Christine Hardt c.hardt@telus.net

Co Chair – Tracey McIntosh tbreu@hotmail.com

Secretary – Lisa McKay lisa.mckay68@gmail.com

Treasurer – Linda Shute lindashute68@gmail.com

District PAC Rep – Shannon Burtnick shanipeach72@gmail.com

Member at Large – Susan Goddard suecanoes@gmail.com

Fundraising Chair – Aja Plows aja.plows@gmail.com

Volunteer Coordinator – Penny Nielsen penfld@hotmail.com

Note: Sign up lists collected to date were forwarded to the Volunteer Coordinator.

Parent Education Representative – There were no nominations. Consensus is that this position will no longer be required due to recent curriculum changes.

5. New Business

5.1 Correspondence: Thank You letter received from Lucy Fallis, recipient of CGE 2015 Elphinstone Graduation Bursary, who will be attending first year studies at Simon Fraser University.

5.2 Thank you to Joris Van Swieten for providing child minding services during the meeting.

Adjourned 8:45 pm