



Cedar Grove Elementary PAC Meeting Minutes

Meeting Information		
Date: Wednesday June 6, 2018		Time: 7:00 – 8:50 pm
Chair: Christine Hardt		Recorder: Christine Hardt
Attendance (12)		
Christine Hardt, Co-Chair	Tracey McIntosh, Co-Chair	Linda Shute, Treasurer
Barry Krangle, Principal	Scott Davis	Susan Goddard
Tracy Aiken	Lisa Patterson	Warren Brander
Anneke Van Swieten	Karen Graves	Richard Hoath
Regrets: Greg Russell/Pammila Ruth (School Board Trustee)		
Housekeeping		Action Items
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda: none		
4. Minutes from last PAC meetings: May 2, 2018 Revisions: None Motion to Approve: Susan Goddard, Seconded by: Anneke Van Swieten		
5. Outstanding Action Items: • Kitchen Improvements needs a committee – on hold		
6. Regular Reports		Action Items
6.1 Chair's Report: Christine Hardt <ul style="list-style-type: none"> • Outdoor classroom: Thank you letters will be sent out to everyone that donated. We had wanted to have a ribbon cutting at the BBQ, but we are moving the BBQ to the fall. • Popcorn maker: we have not ordered the new popcorn maker yet. Would like some additional input in deciding what to order. This should come from people who have volunteered to make popcorn. If we cannot get the popcorn maker ordered by early next week, we will table it to the September meeting. • Hot Lunch refunds: decision – say carry credit to next year unless specify would like a credit. Discussed that we have a lot of people who have account credits. Decision made to carry all credits to next year unless they specify they would like a refund. Grade 7s will be refunded unless parents specify they would like to donate it to the school. • Art drying racks: 3 were ordered and have arrived, they will be labeled as belonging to the school so they don't disappear with teachers moving to other schools. 		
6.2 Treasurer's Report: Linda Shute <ul style="list-style-type: none"> • Total Account balances: \$28,300 • We are below budget for expenses but we still have some outstanding items (such as the mural). • Yearbooks still to be paid, waiting for final bill • Still need to pay remaining hot lunch bills • Still need an invoice from Theresa for the public speaking and literacy support, \$2000 each – then we can issue that cheque. • Have earned \$7086 so far this year, this is total fundraising less expenses = profit • Still need a few invoices for the outdoor classroom that need to be paid (beams & concrete) • Have filed the application for the gaming grant. • Letter was never sent out for parent donations due to the amount of notices and requests going out at that time, decision to not send it. Will send early in September next year. 		

<ul style="list-style-type: none"> We have \$250 in the budget for the Grade 7s, Barry advised us to talk to Crystal Hage as she is planning a party for them. However, if they do not submit a request we won't chase them. 	
<p>6.3 Principal's Report: Barry Krangle</p> <ul style="list-style-type: none"> Currently completing reading assessments throughout the school, have seen some wonderful improvements The track meet was last week; approximately 50 kids participated and had a great time. We did quite well. Kindergarten orientation was held today. Hilary spoke about PAC and did a great job. Will have 11 divisions next year, with quite a few staff changes. We have a couple postings to fill. Trees are all in behind the outdoor classroom bleachers and it looks wonderful. Have been noticing at recess and lunch hour that the older students are just kind of hanging out, and nothing ever comes from that. A few years ago the 7s were more active, so did sports. This year's group is quite social so have bought bocci and some outdoor games. Barry demo'd the new 'spike ball' game with some of the parents. Trying to get more things like this happening. Grade 7 Farewell will be the morning of the last day of school (June 28th). Will do the assembly from approx. 10:45-11:45. We normally get them gifts, so Barry has purchased Cedar Grove water bottles to give them. Question re why no awards ceremony, Barry explained that most schools are moving away from that and trying to do more in the classroom. Barry is looking for someone to water the garden and trees over the summer, he's willing to pay. Susan, Annika and Hilary are all willing to help. They will work out a schedule with Barry. Christine can create an online calendar for them to complete with the schedule. Suggested to also use soaker hoses or water bags on the trees. Parent volunteer tea on Friday 11:45-12:45, talent show afterward. Hot lunch (hot dogs) will be cancelled that day so that the volunteers can attend, the hot dogs will be given on an alternate day. 	
<p>6.4 School Trustee Report: Absent – no report</p>	
<p>6.5 DPAC Report: Susan Goddard</p> <ul style="list-style-type: none"> Tonight is Susan's last Cedar Grove PAC meeting as her son is going to high school in the fall. The PAC thanked Susan for all her hard work over the years. <ul style="list-style-type: none"> Susan has usually filled in the gaps of doing jobs that are needed. One job that is available is updating the outdoor bulletin board for the PAC. Susan suggested some speaker's for next year: Kerry Mahlman re aboriginal education. White Hatter event at Elphie on Drug Education, Deb Luompirini has already booked them to speak at Gibsons Elementary. Possible to piggy back with them. Also interested in a parent education event. Recently attended a workshop on Tobacco Cessation, might be an interesting talk for grade 6/7s. Mindful parenting DPAC attended the BC Teacher's Federation Mtg, Sunshine Coast had 3 motions on the agenda. School trustees are up for election this October \$300,000 has been given this past year in scholarships and bursary's on the Sunshine Coast district wide. Family Expo was held recently The new calendar for next school year has published on the SD46 website 	
<p>7 Old Business</p>	Action Items
<p>7.1 School Family BBQ: Moved to the fall, we are planning to hold it on Thursday, September 20th and combine it with the meet the teacher open house.</p>	
<p>7.2 Mural Update: Barry received a note from Ben today, he has a sketch done. Will likely need to be painted the first couple weeks of school.</p>	
<p>7.3 Teacher Appreciation Luncheon Update: Lisa advised that the event had tons food, it went really well but here was some confusion due to the day change. They had a lot of fun and the</p>	<p>Lisa to send pictures to Christine for the website.</p>

<p>staff really seemed to appreciate it. Students played Cello violin to entertain the staff. Lisa felt that Courtney Facchin was amazing in her organization of the event. Barry had a group of grade 7s helping him supervise the playground, so it was the first year that teacher's and EAs were able to come at the same time to the luncheon.</p>	
<p>8 New Business</p>	
<p>8.1 Sports Day June 22nd: Friday 15th they are planning to get the kids organized. Lisa is going to Costco, Lisa/Tracey/Christine will plan the shopping list, we will order pizza from Plows, and Christine will send out the online order.</p>	
<p>8.2 Digital Literacy Working Group: Richard Hoath has been involved with the tech community on the coast with digital literacy, especially for girls. They have been working with library, Cap College, and school district (with only a little success). Have been talking about coding, and where they should start. What are other districts doing? Where should we start? There are some gaps. Richard is proposing forming 'DAWG', a Digital Awareness Working Group... a small group of parents would dig into the research, see what is available for coding lesson resources. Dig in and bring it to the surface where it is available for teachers, parents evenings, etc. Richard is interested in helping with this, two are interested, and asked if the PAC is interested in pushing this forward and helping to understand what the needs are? All present were in agreement. Barry advised that what was done in Sylvia's Calvori's class was wonderful. Richard suggested a learning session for the teachers so they are less fearful of technology and coding. Suggestion for lunch and learns, after school sessions. Some amazing education material coming out of MIT. Looking for people who are interested or have a passion for digital literacy. Maybe PAC can send something out in the fall?</p>	<p>Christine to follow-up with Richard in the fall and arrange a communication to parents.</p>
<p>8.3 Spending Decisions:</p> <ul style="list-style-type: none"> • Funding request for 6 Mac Laptops - \$7619: Discussed that we do not have much money left in our budget for this year, do we wish to dip into next year's budget, fall below target account balance, or only spend what we have left in this year's budget? All felt that we should spend what we have available now, Barry agreed to top this up. In the fall we can look at purchasing additional laptops. <i>Motion: Lisa Patterson motioned to give spend \$5000 toward the new laptops, Seconded by Anneke Van Swieten. Motion passed.</i> • September trip? Barry likes to do something in September because it builds connects within each class. Thinking to do 3 different things, primary, early intermediate and intermediate. Will need some funding planned for September, we still have \$5000 in our gaming account for this that we are carrying to next year. (Concern raised re 3/4s, 4s left out of intermediate activities). 	<p>Motion Passed: Give \$5000 to the school for new laptops in the community resource room.</p>
<p>9 2017/2018 PAC Executive Elections</p>	
<p>Election Results:</p> <ul style="list-style-type: none"> • Chair (Co-Chairs): Christine Hardt and Tracey McIntosh (acclaimed) • Vice Chair: Tracy Aiken • Treasurer: vacant (Linda Shute will act as past treasurer and assist/train new person) • Secretary: Christine Hardt • Members at Large: Eliina Friesen, Anneke van Swieten • DPAC Rep: Scott Davis • Breakfast Program Coordinator: Courtney Facchin and Denielle MacDonald • Hot Lunch Coordinators: <ul style="list-style-type: none"> ○ Meals and Ordering - Lisa Patterson ○ Online – Christine Hardt • Fundraising Coordinator: Karen Graves • Volunteer Coordinator: Warren Brander • Yearbook Coordinator: Erin Kellie <p>The treasurer position is still vacant. All present will discuss it with parents and try to find someone willing to take it on. Linda Shute advised that she is willing to assist and train them.</p>	<p>Action Items</p>
<p>Meeting Adjourned at: 8:50pm</p>	<p>Next Meeting: September 12, 2018 at 7pm</p>

Attachments: Treasurer's Report, YTD Ending May 31, 2018

Cedar Grove Elementary School PAC

Actual Results to Budget

YTD Ending May 31, 2018

	2017/18 Annual Budget			2017/18 Actual Results			Variance to Budget
	Revenues	Costs	Net	Revenues	Costs	Net	
REVENUES							
Fundraising:							
Hot Lunch	\$26,000	(\$20,000)	\$ 6,000	\$ 44,765	(\$33,364)	\$ 11,401	5,401
Popcorn	2,200	(700)	1,500	2,706	(1,584)	1,122	(378)
Progressive cards	3,500	(2,000)	1,500	1,304	-	1,304	(196)
Concessions (Movies, BBQ, etc)	5,000	(3,800)	1,200	1,458	(625)	833	(367)
Purdy's	500	0	500	794	-	794	294
English Bay Cookies	1,300	(1,000)	300	-	-	-	(300)
Craft night (plates)	500	(250)	250	613	(612)	1	(249)
Vesey bulbs	2,000	(1,000)	1,000	1,954	(998)	956	(44)
Chicken sales	12,000	(10,800)	1,200	6,544	(5,972)	572	(628)
Cookbooks	1,800	(750)	1,050	1,923	(797)	1,126	76
Festival of Lights	15,000	(3,000)	12,000	12,725	(3,372)	9,353	(2,647)
Yearbooks	2,000	(2,000)	-	1,259	(706)	553	553
Miscellaneous	-	0	-	302	-	302	302
	71,800	(39,550)	26,500	76,347	(48,030)	28,317	1,817
Parent donations			500			250	(250)
SCRD grant			500			500	0
TOTAL REVENUES			27,500			29,067	1,567
EXPENSES							
Administrative Gifts			200			69	131
Babysitting			200			40	160
BCCPAC			75			75	0
Breakfast Program			1,000			567	433
Bursary			1,000			1,500	(500)
Contest Prizes			200				200
Grade 7 donation (Grad)			250				250
Miscellaneous			500			125	375
PAC Website			150				150
Parent Education			500				500
Playground supplies			500				500
Body Science Education			2,000			1,829	171
Teacher Appreciation Lunch			150				150
Teacher Wish Lists (incl carryover)			3,000			2,495	505
Emergency kits - replenish			500				500
Fieldtrips			5,000			5,000	0
Mural			3,000				3,000
Popcorn machine			1,200				1,200
Amphitheatre			12,000			8,903	3,097
Discretionary fund			8,000				
Fridge repairs						578	7,422
TOTAL EXPENSES			39,425			21,181	18,244
NET PROFIT - Current year			(11,925)			7,886	19,811
Bank account (plus SD46 a/c)- opening balance			22,275			22,294	19
Bank account (plus SD46 a/c)- closing balance			\$ 10,350			\$ 30,180	19,830