

Cedar Grove Elementary PAC Meeting Minutes

Meeti	ng Information					
Date: Wednesday June 6, 2018 Time: 7:00 - 8:50 pm						
Chair: Christine Hardt			Recorder: Christine Hardt			
Atten	dance (12)					
Christi	ne Hardt, Co-Chair	Tracey McIntosh, Co-	Chair	Linda Sh	ute, Treasurer	
Barry k	Krangle, Principal	Scott Davis		Susan Goddard		
Tracy A	Aiken	Lisa Patterson	W		Varren Brander	
Annek	e Van Swieten	Karen Graves		Richard Hoath		
Regret	s: Greg Russell/Pammila Ruth (Schoo	bl Board Trustee)				
House	ekeeping				Action Items	
1. Ca	Ill to Order 7:00pm					
	troductions					
3. Ac	ditions to Agenda: none					
4. M	inutes from last PAC meetings: May 2	2, 2018				
	Revisions: None					
	Motion to Approve: Susan Goddar	d, Seconded by: Annel	ke Van Swieten			
5. Οι	utstanding Action Items:					
	Kitchen Improvements needs a	a committee – on hold				
6. Re	egular Reports				Action Items	
6.1 Ch	air's Report: Christine Hardt					
•	 had wanted to have a ribbon cutting at the BBQ, but we are moving the BBQ to the fall. Popcorn maker: we have not ordered the new popcorn maker yet. Would like some additional input in deciding what to order. This should come from people who have volunteered to make popcorn. If we cannot get the popcorn maker ordered by early next week, we will table it to the September meeting. Hot Lunch refunds: decision – say carry credit to next year unless specify would like a credit. Discussed that we have a lot of people who have account credits. Decision made to carry all credits to next year unless they specify they would like a refund. Grade 7s will be refunded unless parents specify they would like to donate it to the school. Art drying racks: 3 were ordered and have arrived, they will be labeled as belonging to the school so they don't disappear with teachers moving to other schools. 					
6.2 Tr	easurer's Report: Linda Shute Total Account balances: \$28,300					
• • • • • • • • •	We are below budget for expenses the mural). Yearbooks still to be paid, waiting f Still need to pay remaining hot lund Still need an invoice from Theresa f each – then we can issue that cheq Have earned \$7086 so far this year Still need a few invoices for the out concrete) Have filed the application for the ga Letter was never sent out for paren requests going out at that time, de	or final bill ch bills for the public speaking ue. , this is total fundraising cdoor classroom that no aming grant. at donations due to the	and literacy support, \$ g less expenses = profi eed to be paid (beams e amount of notices an	52000 t & d		

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staff really seemed to appreciate it. Students played Cello violin to entertain the staff. Lisa felt	
that Courtney Facchin was amazing in her organization of the event. Barry had a group of grade	
7s helping him supervise the playground, so it was the first year that teacher's and EAs were	
able to come at the same time to the luncheon.	
8 New Business	
8.1 Sports Day June 22nd: Friday 15 th they are planning to get the kids organized . Lisa is going	
to Costco, Lisa/Tracey/Christine will plan the shopping list, we will order pizza from Plows, and	
Christine will send out the online order.	
8.2 Digital Literacy Working Group: Richard Hoath has been involved with the tech community	Christine to follow-up with
on the coast with digital literacy, especially for girls. They have been working with library, Cap	Richard in the fall and arrange a
College, and school district (with only a little success). Have been talking about coding, and	communication to parents.
where they should start. What are other districts doing? Where should we start? There are	
some gaps. Richard is proposing forming 'DAWG', a Digital Awareness Working Group a small	
group of parents would dig into the research, see what is available for coding lesson resources.	
Dig in and bring it to the surface where it is available for teachers, parents evenings, etc.	
Richard is interested in helping with this, two are interested, and asked if the PAC is interested	
in pushing this forward and helping to understand what the needs are? All present were in	
agreement. Barry advised that what was done in Sylvia's Calvori's class was wonderful. Richard suggested a learning session for the teachers so they are less fearful of technology and coding.	
Suggestion for lunch and learns, after school sessions. Some amazing education material	
coming out of MIT. Looking for people who are interested or have a passion for digital literacy.	
Maybe PAC can send something out in the fall?	
8.3 Spending Decisions:	
 Funding request for 6 Mac Laptops - \$7619: Discussed that we do not have much 	Motion Passed: Give \$5000 to
money left in our budget for this year, do we wish to dip into next year's budget, fall	the school for new laptops in the
below target account balance, or only spend what we have left in this year's budget?	community resource room.
All felt that we should spend what we have available now, Barry agreed to top this up.	
In the fall we can look at purchasing additional laptops. <i>Motion: Lisa Patterson</i>	
motioned to give spend \$5000 toward the new laptops, Seconded by Anneke Van	
Swieten. Motion passed.	
• September trip? Barry likes to do something in September because it builds connects	
within each class. Thinking to do 3 different things, primary, early intermediate and	
intermediate. Will need some funding planned for September, we still have \$5000 in	
our gaming account for this that we are carrying to next year. (Concern raised re 3/4s,	
4s left out of intermediate activities).	
9 2017/2018 PAC Executive Elections	Action Items
Election Results:	
Chair (Co-Chairs): Christine Hardt and Tracey McIntosh (acclaimed)	
Vice Chair: Tracy Aiken	
• Treasurer: vacant (Linda Shute will act as past treasurer and assist/train new person)	
Secretary: Christine Hardt	
Members at Large: Eliina Friesen, Anneke van Swieten	
DPAC Rep: Scott Davis	
Breakfast Program Coordinator: Courtney Facchin and Denielle MacDonald	
Hot Lunch Coordinators:	
 Meals and Ordering - Lisa Patterson 	
 Online – Christine Hardt 	
Fundraising Coordinator: Karen Graves	
Volunteer Coordinator: Warren Brander	
Yearbook Coordinator: Erin Kellie	
The treasurer position is still vacant. All present will discuss it with parents and try to find	
someone willing to take it on. Linda Shute advised that she is willing to assist and train them.	
Meeting Adjourned at: 8:50pm Next Meeting: September	⁻ 12, 2018 at 7pm
Attachments: Treasurer's Report, YTD Ending May 31, 2018	

Attachments: Treasurer's Report, YTD Ending May 31, 2018

Cedar Grove Elementary School PAC Actual Results to Budget										
			ing May 31, 2	-						
		/18 Annual	_				Variance			
	Revenues	Costs	Net	Revenues	Costs	Net	to Budget			
REVENUES				-						
Fundraising: Hot Lunch	60C 000	(\$20,000)	¢ c.000	¢ 44.705	(622.204)	ė 11 401	E 404			
	\$26,000			\$ 44,765	(\$33,364)		5,401			
Popcorn	2,200	(700)	1,500	2,706	(1,584)	1,122	(378			
Progressive cards	3,500	(2,000)	1,500	1,304	-	1,304	(196			
Concessions (Movies, BBQ, etc)	5,000	(3,800)	1,200	1,458	(625)	833	(367			
Purdy's	500	0	500	794	-	794	294			
English Bay Cookies	1,300	(1,000)	300	-	-	•	(300			
Craft night (plates)	500	(250)	250	613	(612)	1	(249			
Vesey bulbs	2,000	(1,000)	1,000	1,954	(998)	956	(44			
Chicken sales	12,000	(10,800)	1,200	6,544	(5,972)	572	(628			
Cookbooks	1,800	(750)	1,050	1,923	(797)	1,126	76			
Festival of Lights	15,000	(3,000)	12,000	12,725	(3,372)	9,353	(2,647			
Yearbooks	2,000	(2,000)	-	1,259	(706)	553	553			
Miscellaneous	-	0	-	302	-	302	302			
	71,800	(39,550)	26,500	76,347	(48,030)	28,317	1,817			
B . 1 . 1			500	1			(25)			
Parent donations			500	_		250	(250			
SCRD grant			500			500	- (
TOTAL REVENUES			27,500			29,067	1,56			
				_		-				
EXPENSES				_		-	-			
Administrative Gifts			200			69	13:			
Babysitting			200			40	16			
BCCPAC			75	_		75				
Breakfast Program			1,000	_		567	43			
Bursary			1,000	_		1,500	(50			
Contest Prizes			200				20			
Grade 7 donation (Grad)			250				25			
Miscellaneous			500			125	37			
PAC Website			150				15			
Parent Education			500				50			
Playground supplies			500				50			
Body Science Education			2,000			1,829	17			
, Teacher Appreciation Lunch			150				15			
Feacher Wish Lists (incl carryover)			3,000			2,495	50			
Emergency kits - replenish			500				50			
Fieldtrips			5,000			5,000	- (
Mural			3,000			-,	3,00			
				1						
Popcorn machine			1,200			0.000	1,200			
Amphitheatre			12,000			8,903	3,097			
Discretionary fund			8,000							
Fridge repairs						578	7,422			
TOTAL EXPENSES			39,425			21,181	18,244			
NET PROFIT - Current year			(11,925)			7,886	19,811			
, Bank account (plus SD46 a/c)- openi	ing balance		22,275			22,294	19			
Bank account (plus SD46 a/c)- clos		\$ 10,350			\$ 30,180	19,830				