



Cedar Grove Elementary PAC Meeting Minutes

| Meeting Information | | |
|--|----------------------------------|---------------------------------------|
| Date: Wednesday December 5, 2018 | | Time: 7:00 – 8:40 pm |
| Chair: Christine Hardt | | Recorder: Christine Hardt |
| Attendance (11) | | |
| Christine Hardt, Co-Chair | Tracey McIntosh, Co-Chair | Tracy Aiken, Vice-Chair |
| Barry Krangle, Principal | Scott Davis | Eliina Friesen |
| Warren Brander | Karen Graves | Nick Weber |
| Anneke Van Swieten | Sue Girard, School Board Trustee | |
| Regrets: Linda Shute, Treasurer | | |
| Housekeeping | | Action Items |
| 1. Call to Order 7:00pm | | |
| 2. Introductions | | |
| 3. Additions to Agenda: webpage/facebook; slip hazards | | |
| 4. Minutes from last PAC meetings: October 10 th and November 7 th , 2018 Revisions: Motion to Approve: NA, Seconded by: NA | | Christine to complete October minutes |
| 5. Outstanding Action Items: <ul style="list-style-type: none"> Lisa to create a group chat for the Kitchen Improvements committee members. | | |
| 6. Regular Reports | | Action Items |
| 6.1 Chair's Report: Christine Hardt <ul style="list-style-type: none"> Thank you to Karen Graves and all the volunteers for the Glow Dance, it was a great success. | | |
| 6.2 Treasurer's Report: Christine Hardt for Linda Shute <ul style="list-style-type: none"> Linda is away, she provided the following update via email: Cash Balance: \$20,516 (up \$3,801 from beginning of year) CIBC Operating Account Balance: \$13,754.16 Concession was from the BBQ: profit of \$299 (but lots of items leftover and some used for family dance) chicken fundraiser: profit of \$425 bulb fundraiser: profit of \$384 family dance: we made \$1,812 but no costs have been submitted yet big expenses include \$3,000 in payment to Ben for mural, \$2,118 for new popcorn machine, and \$460 for the kitchen cart Linda also noted that the donation letter should go out soon. Christine advised that it was delayed pending updates, but will go out this week. | | |
| 6.3 Principal's Report: Barry Krangle <ul style="list-style-type: none"> Barry provided the following report and then left the meeting early due to a band rehearsal for the upcoming school concert. Milt McLaren came to school recently to give a presentation. Barry gave him a tour of the school and afterward he sent Barry a letter stating he was very impressed with everything the school is doing, and that he wrote a letter to his students (and copied Barry) to let them know that everything they write and study about is being done at Cedar Grove. Everyone has been busy preparing for the school concert and having lots of fun working with Gerardo. They've been working on the set, having music rehearsals and practicing for the play. The time between reports cards and Christmas is nice to do a production as it keeps the kids engaged. | | |

| | |
|--|------------------------|
| <ul style="list-style-type: none"> Barry is working on a letter to families to explain that tickets will be required this year due to parking restrictions and gym capacity. Four (4) tickets per student will be provided and additional tickets can be requested. The evening concert is usually the busiest so they are asking people to go to the matinee if they are able. Parking is difficult so they are asking people to walk or carpool if they are able to. Barry noted that the play is on the gym floor and not on the stage, so it might be difficult to see. | |
| <p>6.3 School Trustee Report: Sue Girard</p> <ul style="list-style-type: none"> This has been a very busy month with a big learning curve. Sue was sworn in on Nov 6th and then here at school on the 9th for the Remembrance Day ceremony. Represented the school and board at Sechelt cenotaph on Nov 11 Nov 19th attended the Elphie PAC meeting. (Sue is also the board rep on the Madeira PAC) Nov 23rd – Sue attended the glow dance and had a lot of fun Attended habitat for humanity ceremony, 2 families were recently given homes. Attended several board orientation sessions Sue is sitting on education committee and the policing/education committee. In the past Sue was involved in bringing in the restorative justice program and taught it, so this is a good fit. Sue just attended the trustee academy in Vancouver, 3 days of sessions. Sue was not able to attend all the sessions, but the ones she attended were very informative. We have an all female board this year except for the student rep who is male. Sue is planning to attend our December school concert | |
| <p>6.4 DPAC Report: Scott Davis</p> <ul style="list-style-type: none"> Last month’s meeting was held in Pender Harbour, the meeting was not well attended as it was a very rainy dark night. The Chair and Co-Chair were both away, so the meeting was a challenge as they barely met quorum. Tried to get a motion to fund teen health support meetings, but there was concern that the funding might only go to one school. The final decision was to half fund it and have the schools pay the rest. The program is currently at Elphie and they want to move it to Chatelech and Pender as well. There is no DPAC meeting next month and the minutes are not out yet for last meeting. Maria Hampvent is the new school board rep on DPAC Tracy A. suggested that Scott send her articles shared at DPAC meetings for the PAC website. | |
| <p>7 Old Business</p> | Action Items |
| <p>7.1 Family Dance Update: Karen Graves</p> <ul style="list-style-type: none"> The dance was a lot of fun, and quite a few people came – including one older couple with no kids! The was a good mix of children’s ages, some people from Roberts Creek and Sechelt, and some kids very dressed up and some in glow attire. We now know well what sells and what doesn’t. Karen advised they wouldn’t do pics again, they only made \$85, it was the hardest part of the event to organize, and there was good location for it. Overall the event was great. They might consider a new theme next year. One item to think about, the need more than 2 washrooms/toilets open. We need to have school washrooms open and block people from entering the school. | |
| <p>7.3 Teacher Wish Lists: Christine</p> <ul style="list-style-type: none"> The following requests were tabled from the November meeting: <ul style="list-style-type: none"> Ms. Van Bemmell – hatching chicks \$250. Barry advised at the beginning of the meeting that the request is for use of the incubator and the chicks. The school does not have an incubator from last year as it was returned. <p>Motion: Tracey M. made a motion to approve the hatching chicks for \$250, seconded by Scott. Motion was approved.</p> | Motions Passed: |

| | |
|--|---|
| <ul style="list-style-type: none"> ○ Serenity Story Garden – Lorraine Radford and Jacquie Reid submitted a request for \$1012.37 to purchase planters, supplies and a fountain for the story garden. Lorraine popped into the PAC meeting and answered parent questions regarding the project, and all present were comfortable with the plans. Concerns re safety were addressed. It was discussed that this is not suitable as a teacher wish list request; it is more of a special project. The outdoor playground funds that have been on hold were discussed, and those present who were involved in raising the funds were in agreement with putting some of those funds toward the story garden. <i>Motion: Scott D. made a motion to provide up to \$1200 toward the story garden, with the funds coming from the playground reserve fund, seconded by Warren. Motion was approved.</i> | <ul style="list-style-type: none"> • \$250 for Hatching Chicks from the teacher wish list fund • \$1200 for the serenity story garden from the playground reserve funds |
| <p>7.4 Fall Calendar To Do's:</p> <ul style="list-style-type: none"> • Donation letter did not go out in mid November as it was missing the suggested updates, it will go home this week. • Purdy's – we made \$613 and the chocolate will be delivered to the school on December 11th. Karen will organize the orders and will send a message on the pac group chat if she needs assistance. • School gear – Karen is working on this, the goal is to have be ready for orders in early spring. | |
| <p>7.5 New Fridge: Lisa and Courtney are requested a new fridge for the kitchen at the last PAC meeting. Neither was present to provide an update on costs; it was discussed that they should look for a fridge over the holidays as there may be a better deal with boxing week sales. Suggestion was made to check with owner/manager of Rona as they may give us a deal. <i>Motion: Scott M. made a motion to spend up to \$1200 on a new kitchen fridge, seconded by Tracy A. Motion was approved.</i></p> | <p>Motion Passed: Spend up to \$1200 on a new kitchen fridge</p> |
| <p>7.6 Winter Carnival: Tara Flynn has signed up to help with the committee (in addition to Warren, Nick, Karen, Eliana and Barry). Tara has access to a world renowned lantern festival 'person'. They will want to use the gym and some outdoor space. They are planning a mix of lantern festival and fundraising activities. The planning committee will meet over December and January to start planning</p> | |
| <p>8 New Business</p> | |
| <p>8.1 Hot Lunch:</p> <ul style="list-style-type: none"> • Lisa is absent tonight so Christine provided an update. Ordering for the Jan-March hot lunch session will be open in a couple weeks. Due to issues with finding volunteers, the lunch program is being reduced from 5 days to 4 days, Tuesday to Friday | |
| <p>8.2 Guest Speakers: Christine would like to book guest speakers at future PAC meetings and asked who everyone would like to hear from. Suggestions were: Jessie Wollen and Richard Hoath. Susan Goddard also made some suggestions at the June PAC meeting.</p> | |
| <p>8.3 Spending Decisions:</p> <ul style="list-style-type: none"> • See motions in previous agenda items; no new expenses noted at this time | |
| <p>8.4 Additions to Agenda:</p> <ul style="list-style-type: none"> • Tracy Aiken has been updating the PAC webpage and facebook page. Gibsons PAC has agreed to cross advertise events for us. They will advertise our items and we will advertise theirs. Email will be sent to teachers asking if they have any submissions for PAC webpage articles. • Scott advised that a mom and baby slipped and fell at Frank West Hall today. All present agreed that the parking area and path at Frank West Hall are hazardous but there is nothing we can do as it is SCRDP property. Sue Girard will bring this forward to the transportation committee. | |
| <p>Meeting Adjourned at: 8:40pm Next Meeting: February 6, 2019 at 7pm</p> | |

Attachments: none