



Cedar Grove Elementary PAC Meeting Minutes

Meeting Information		
Date: Wednesday March 6, 2019		Time: 7:00 – 8:35 pm
Chair: Christine Hardt		Recorder: Christine Hardt
Attendance (10)		
Christine Hardt, Co-Chair	Tracey McIntosh, Co-Chair	Tracy Aiken, Vice-Chair
Barry Krangle, Principal	Linda Shute, Treasurer	Scott Davis
Warren Brander	Eliina Friesen	Nick Weber
Anneke Van Swieten		
Regrets: Karen Graves; Sue Girard, School Board Trustee		
Housekeeping		Action Items
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda: First aid fundraiser (Christine) & traffic issues (Linda)		
4. Minutes from last PAC meetings: Feb. 6, 2019 Revisions: None Motion to Approve: Linda Shute, Seconded by: Scott Davis		
5. Outstanding Action Items: <ul style="list-style-type: none"> • Purchase of new fridge 		
6. Regular Reports		Action Items
6.1 Chair's Report: Christine Hardt <ul style="list-style-type: none"> • 100 yearbooks were ordered and then we received some late orders. We will have enough books as they always send an extra 15 books. • More pictures are needed for the yearbook, reminded everyone to spread the word. The site link is located on the PAC website 		
6.2 Treasurer's Report: Christine Hardt for Linda Shute <ul style="list-style-type: none"> • Bank Balance: \$16,649 • Gaming Account Balance: \$12,000 • It has been quiet, not a lot going on. Popcorn money was deposited • Received another progressive cheque for \$400. We need to do another push so more people use the cards. • The school was paid \$5000 for the Christmas concert • Received the gaming license for the lantern festival's 50/50 draw. 		Tracey M. to check with Theresa, Karen & Aja to see how many progressive cards we have and get more ordered if needed.
6.3 Principal's Report: Barry Krangle <ul style="list-style-type: none"> • Investigated the request to remove the school's peanut free status. We have 2 students who have peanut allergies. One is just sensitivity, and 1 in division 11 is an allergy. The decision has been made to start allowing peanuts in all classrooms except the Kindergarten classroom. Division 11 will remain peanut free for the child who has the allergy. • Talking to RCMP re road safety, they will be coming in to talk to the students <ul style="list-style-type: none"> ○ Linda advised that she learned that a letter to the RCMP from the PAC expressing our concerns re road speed would be valuable. Her husband will draft and send to Tracey/Christine to sign and mail. ○ Barry has ordered a sandwich board to put out to help slow traffic • David Roche came to school to speak about appearance, acceptance and diversity. This help to set the tone for pink shirt day. • On pink shirt day they had a school assembly, a dance group performed, markers were provided to all the classes and kids decorated their own shirts. It was a nice day. 		<p>Peanuts now allowed at school in all classes except Div 11 Kindergarten.</p> <p>Richard Hoath to draft letter re road speed concerns.</p>

<ul style="list-style-type: none"> • Jump rope for heart was held the next day and was organized by Michy Stevens class. They had a thermometer for fundraising and the higher we get the more teachers they get to duct tape to the wall! They are up to 4 teachers and the kids are writing letters to nominate teacher's to be duct taped – division 4 will be the jury and make the final decision. • School skate was a lot of fun and went well dividing the primaries and intermediates • Children of Street (TTO²) provided a presentation re consent, focus on 4/5's and 6/7's. Had a great presentation on social media and communication. Go into a bit more detail with the 6/7's and give them some street smarts. Barry very impressed with their support and health and safety for the kids. • Students are now helping with breakfast and hot lunch; it has been going really well. Kids are signing up to help. • A questionnaire is going out to grades 4 &7 to look at the 5 dimensions of MDI (i.e. social and emotional development, physical health, well-being). It helps determine what the school needs to focus on. Example, on a previous test –for optimism we scored 51%positive, 41% medium, 8% low. This helps us to look at the health and needs of the school. For empathy we scored high, 81%, med 17%, low 3%. The results look at topics such as prosocial behavior, self-esteem, happiness, absence of worry, absence of sadness, self-awareness, and social emotional development. The school will take the info and look at how to integrate it into the curriculum. • For instance, just took 6/7class downtown and went to the courts and watch trials. This helps give street smarts and also develop social emotional development. <ul style="list-style-type: none"> ○ One group went to police museum, went through case studies and learned about solving crimes. They met health workers who walk the streets carrying Narcan to assist with overdoses. Gave kids hints to look at garbage on the streets, if does not look good they then are in an area that is not good. They also visited china town, discussed history, tolerance, race relations and the history of the gold rush. ○ Programs like this take social emotional development and blend it with the educational aspects. So kids understand empathy, streets smarts, etc.... ○ This is why curriculum is often integrated and taught in themes in elementary school; high school is different as it is provides compartmentalized learning • Early dismissals are next week. • Thursday March 14th is the lantern festival and kids have been busy making their lanterns. • Book fair in library will be held in the spring instead of during early dismissals week. This will open up the library for the lantern festival events. • Talent show Friday March 15th • Report cards will go home this Friday March 8th • Barry and Scott have begun working on the kitchen design. They are waiting to receive the school's plans so that Scott has the layout and dimensions; this will make it easier for Scott to design what we want. The goal is to have our design completed so that it is ready whenever we receive funding from the school district to complete the project. 	
<p>6.7 School Trustee Report: Sue Girard</p> <ul style="list-style-type: none"> • No report as Sue was not able to attend tonight 	
<p>6.8 DPAC Report: Scott Davis</p> <ul style="list-style-type: none"> • The last DPAC meeting was Feb 28th at Chatelech Secondary and there were 3 presentations • Farm to school grant from the Ministry of Health was discussed. All other schools have applied and Cedar Grove has not. Scott to follow-up on how to apply for the grant. This could help with providing funding to improve our gardens. • Presentation Megan Molnar on healthy body image in youth, a lot of online hand outs are available online. Focus on your skills, not how you look. Understand that everyone has a different body type. Quite a few presentations were done at Pender High School and they are looking to bring it to other schools. [Barry noted that Jessie Wolen includes this in her health workshops every year, so our school has been receiving this.] 	

<ul style="list-style-type: none"> CATT training, learning how to look for the signs of concussion. 	
7 Old Business	Action Items
7.1 Movie Night: Decision made to host a school movie night on Thursday April 18 th , before Easter weekend. We will choose two movies for the kids to vote on.	Christine & Tracey to coordinate movie night.
7.2 School Gear Update: Karen was absent but a parent was able to text her. Karen noted that she is waiting for the new school logo. Discussed and agreed that the school does not need a new logo, we can go ahead and use a graphic on the school gear (i.e. one of the ones that Erin designed or can ask her for other options if needed. Karen to coordinate the gear design and present a couple options; Barry would like to see them. Discussed arranging a working group to coordinate the school gear, decision was that the PAC executive group can provide input on the options through email and our chat group. Christine to follow-up with Karen.	
7.3 New Fridge: Christine explained that we need someone to coordinate the purchase of the new fridge. This means that they need to talk to businesses to see what prices they can offer and review a few options. Eliina texted Courtney and she is willing to do this, Warren stated that he can be a backup if she's not able to do it.	Christine to follow-up with Courtney re fridge.
7.4 Winter Carnival – Lantern Festival: Warren advised that they have had a lot of ideas but have now paired it down into a great event. A week out, everything is in place, challenge is to fill the volunteer spots. Kids will be making their lanterns this week. Bad to the bow is coming and they are still looking for more music groups. Eliina advised that they still need face paint and a kiddie pool.	
8 New Business	
8.1 Hot Lunch Session 3: Lisa is coordinating some new food options for session 3 and we will be increasing from 4 to 5 days. A request for menu suggestions was posted on facebook and we've had some good feedback. Some suggestions for new items from those at the meeting were: chicken fried rice, spring rolls, sweet & sour meat balls.	
8.2 Book Bingo: Christine noted that we have not done book bingo in a while and usually try to do it before the book fair. Group decided that we will do it in the spring and set the dates once we know when the book fair will be held. Usually we give prizes of gift certificates for the book fair but it was suggested that we also try to coordinate some other fun prizes.	Book Bingo to be offered in spring prior to the book fair. Barry to communicate dates once they are set by the librarian.
8.3 Additions to Agenda: <ul style="list-style-type: none"> First Aid Fundraiser (Christine): received an email with a suggested fundraiser selling first aid and emergency kits. All present liked the idea and it was agreed to try it later in the spring when no other fundraisers are going on. Also discussed the chicken fundraiser as we had decided not to do it in the spring but some parents are asking for it. Christine to coordinate it with Madeira Park. Tracey will check with Theresa to see if she can receive the chicken order and Anneke said that she's available to help distribute. Traffic Issues (Linda): There continue to be issues with traffic such as vehicles speeding through the school zone. Linda's husband Richard has volunteered to write a letter on behalf of the PAC. Linda will email it to Christine when it is ready and then we will send it to the RCMP. It was also noted that the kids need to be reminded that the bike path is to be shared with pedestrians. Raffle: Tickets will be \$5 each, one book per child, and the draw will be held the last day of school. Christine to coordinate lottery license with Linda and order the tickets. 	Richard Hoath to write letter to RCMP re traffic concerns. Christine to coordinate raffle.
8.4 Spending Decisions: <ul style="list-style-type: none"> None 	
Meeting Adjourned at: 8:40pm	Next Meeting: April 3, 2019 at 7pm

Attachments: Financial Report – YTD Ending February 28, 2019

Cedar Grove Elementary School PAC
Actual Results to Budget
Year to Date Ending February 28, 2019

	2018/19 Annual Budget			2018/19 YTD Actuals			Variance to Budget
	Revenues	Costs	Net	Revenues	Costs	Net	
REVENUES							
Fundraising:							
Hot Lunch	\$ 36,000	(\$30,000)	\$ 6,000	\$ 20,580	(\$12,745)	\$ 7,835	1,835
Popcorn	3,000	(1,500)	1,500	1,387	(822)	565	(935)
Progressive cards	1,500	0	1,500	1,088		1,088	(412)
Concessions (Movies, BBQ)	1,800	(1,300)	500	1,480	(1,181)	299	(201)
Purdy's	500	0	500	-		-	(500)
Craft night (plates)	600	(600)	-	-		-	0
Vesey bulbs	2,000	(1,000)	1,000	768	(384)	384	(616)
Chicken sales	6,000	(5,500)	500	4,263	(3,838)	425	(75)
Carnival / lantern festival	5,000	(2,000)	3,000	-		-	(3,000)
Family dance	3,000	(1,500)	1,500	1,812	(160)	1,652	152
CGE gear / clothing	500	0	500	-		0	(500)
Raffle	4,000	(1,000)	3,000	-		0	(3,000)
Yearbooks	2,000	(2,000)	-	499	(954)	(455)	(455)
Miscellaneous	-	0	-	-		0	0
	65,900	(39,900)	19,500	31,877	(20,084)	11,793	(7,707)
Parent donations			1,000			470	(530)
SCRD grant			-			-	0
TOTAL REVENUES			20,500			12,263	(8,237)
EXPENSES							
Administrative Gifts			200			-	200
Babysitting			200			40	160
BCCPAC			75			75	0
Breakfast Program			1,000			-	1,000
Bursary			1,000			-	1,000
Contest Prizes			200			-	200
Grade 7 donation (Grad)			250			-	250
Miscellaneous			500			38	462
PAC Website			150			-	150
Parent Education			500			241	259
Playground supplies			500			-	500
Body Science Education			2,000			-	2,000
Teacher Appreciation Lunch			150			-	150
Teacher Wish Lists			3,000			1,357	1,643
Emergency kits - replenish			500			-	500
Mural			4,000			3,000	1,000
Popcorn machine			2,500			2,118	382
Tables			1,000			-	1,000
Kitchen counter / cart			460			460	0
Discretionary fund			9,000			-	
Sets for Christmas show						5,000	4,000
TOTAL EXPENSES			27,185			12,329	14,856
NET PROFIT - Current year			(6,685)			(66)	6,619
Bank account (plus SD46 a/c)- opening balance			16,700			16,715	15
Bank account (plus SD46 a/c)- closing balance			\$ 10,015			\$ 16,649	6,634